



SOP – STANDARD OPERATIONAL PROCEDURES

PRE ALERT – Please notify our operational department once you have a new shipment, then our team will contact the consignee to get authorization and instructions to move the cargo. Pls DO NOT move out the shipment without or previous authorization.

Follows the email ID's you should notify:

Juliana Prado – air1@foxbrasil.com
Dorcas Batista – air2@foxbrasil.com
Daniel Palmeira – air3@foxbrasil.com
Mônica Calixto – air4@foxbrasil.com
Thiago Moreira – air5@foxbrasil.com

***** SPECIAL NOTES AND RULES WITH CUSTOMS *****

THE PALLETS OR PACKAGES NEED TO BE LABELLED WITH MAWB AND HAWB NUMBERS;

PLEASE RE-WEIGHT THE CARGO BEFORE ISSUING THE HAWB AND MAWB IN ORDER TO AVOID WEIGHT DISCREPANCY ON ARRIVAL, DELAYS ON THE CLEARANCE PROCESS AND PENALTIES (APROX USD360,00);

PLEASE MAKE SURE THAT ORIGINAL HAWB (ORIGINAL 2 FOR CONSIGNEE) IS COMING WITH THE CARGO, ONCE WITHOUT THE ORIGINAL, CNEE WON'T BE ABLE TO RELEASE THE CARGO FROM CUSTOMS;

SHIPPING DOCS (MAWB & HAWB) CAN NOT BE RUBBED;
PLEASE SHOW ON HAWB THE AIRFREIGHT CHARGES, ONCE IS NOT ALLOWED THE HAWB WITH AIRFREIGHT CHARGES AS AGREED.

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INSTRUCTIONS TO ISSUE MAWB:

Mawb should be consigned to:

FOX CARGO DO BRASIL LTDA
Rua Cuiabá, 229 – Mooca
São Paulo – SP – São Paulo
CEP 03183-010 – Brazil
CNPJ: 05.317.708/0001-94

Description of goods on Mawb:

CONSOLIDATED CARGO AS PER ATTACHED MANIFEST

Airfreight charges on Mawb:

- Airfreight on MAWB have to come under PREPAID terms, once COLLECT one are not allowed by brazilian customs;
- Please show on Mawb the airfreight charges once airfreight charges AS ARRANGED OR AS AGREED is FORBIDDEN by Brazilian customs;

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